**APPLICATION FORM***All information in CV must be thoroughly checked and to be filled in completely as it will serve for VISA purposes*

**PERSONAL PROFILE**

|  |  |
| --- | --- |
| **Position applied for:** |  |
| **Name&Surname** |  |
| **Date of Birth** |  |
| **Place of Birth** |  |
| **Nationality** |  |
| **City of residence** |  |
| **Weight/height/age** |  |
| **Marital status** |  |
| **Foreign passport (expiry date)** |  |
| **Driving license** |  |

Photo 3\*4

|  |  |
| --- | --- |
| **Email**  |  |
| **Mobile number / Skype** |  |
| **VK page/ Facebook page/ LinkedIn page** |  |

|  |
| --- |
| **Education:** |
| **Certificate / Degree** | **School /College/ University** | **Area of****Specialization** | **Years****started-completed** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Languages Known:** |
| **Language** | **+/-** |
| **English** |  |
| **Russian** |  |
|  |  |
|  |  |
| **WORK EXPERIENCE** |
| **Employer’s name and location** | **Position** | **Responsibilities/ Main duties** | **Date****(started-left)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **Have you ever worked with the following hotel and other programs:** |
| **Opera** | **Fidelio** | **Excel** | **Word/PowerPoint** | **R-Keeper**  | **List other program known** |
|  |  |  |  |  |  |

|  |
| --- |
| **Have you ever been to the Middle East?** (If yes, please list countries and purpose :tourism or work): |
| **Work purpose/ country** |  |
| **Tourist purpose / country** |  |

|  |
| --- |
| **How did you find about Intership?** |
| Google search: |  |
| Facebook: |  |
| Vkontakte: |  |
| LinkedIn: |  |
| Someone recommendations: |  |
| Advertisement:  |  |
| Other sources of employment search: |  |

|  |
| --- |
| **Important information for the candidate:** |
| I agree with processing of my personal data.I agree to pay the agency’s fee in amount of 9000 or 10000 hryvnas (depends on the salary range) within 48 hours after signing of the labor contract with the employer – for residents of UkraineI agree to pay the agency’s fee in amount of 400 USD within 48 hours after signing of the labor contract with the employer – for foreigners who live out of Ukraine.If my salary will be more than 1000 USD (+ accommodation) I agree to pay 500 USD as a company fee after signing of the labor contract with the employer – for all candidates |
| **I confirm that all information given on this resume is true.** |
| **Signature** (Name &Surname) |  | **Date**  |  |

**Please put your**

**FULL LENGTH PHOTO COLORFUL**

**(classic or casual style)**